



iSimangaliso
Wetland Park



VACANCY

IT MANAGER

Ref: HR- 07/2023

TOTAL REMUNERATION PACKAGE: R820 651 per annum

(Medical Aid is excluded and will be additional)

iSimangaliso Wetland Park Authority, a renowned World Heritage Park where conservation, sustainable tourism and benefit sharing prevails, is looking for an experienced **IT Manager**. Reporting to the Executive Manager: Support Services, the successful candidate will be responsible for managing the entire iSimangaliso information technology operations by among other things identifying and improving existing business systems as well as providing effective solutions to business challenges to enable the achievement of entity's strategic objectives.

Requirements for the Job

Minimum qualifications: Diploma in Information Technology or bachelor's degree in information technology (IT) or equivalent; 5 to 10 years' proven record and experience in managing the ICT infrastructure and network in an established Entity; 5 years' experience of managing a group of IT staff members; valid driver's license; experience of working in the public Sector and familiarity with PFMA will be an added advantage.

Skills: Problem solving and decision-making skills; innovative, critical, and creative skills; excellent communication and interpersonal skills; public speaking/presentation skills and excellent relationship building/management.

Behavioural attribute: Confidentiality; integrity; diligence and high levels of professionalism.

Key Performance Areas:

Information Technology Management: ensure the overall management of iSimangaliso IT infrastructure and network. development of IT strategy and IT framework that guide the short medium- and long-term planning of IT within the entity; develop it policies and procedures to guide the management of it processes within the entity; ensure the optimization of existing systems and processes. where necessary and in line with the entity's it strategy introduce new ICT systems and processes with the aim of ensuring effective service delivery by the entity; provides it support to all divisional staff members; Manages all it and business continuity management projects assigned

external Suppliers; Conducts risk analysis and develops business continuity plans for iSimangaliso; Monitors and evaluates the customer experience on an ongoing basis; Analyses market trends and developments on it matters and makes necessary recommendations; Ensures that buy-in is obtained from all divisions with regard to it systems and applications.

Project Management: manages projects from original concept to the final implementation. Provides technical and analytical guidance to project team; recommends and takes action to direct the analysis and solutions of problems.

Relationship Management: responsible for presenting IT matters to the board's audit and risk committee and Executive Committee; provide requested IT information by the Internal and External Auditors; attend quarterly meetings with all clients divisions in order to present new developments in it matters as well as to assess IT related challenges faced by the internal clients; ensure quick turnaround time to resolving it related problems to ensure that iSimangaliso employees are productive in carrying out their functions; Maintain continuous professional relationships in carrying out all IT related functions with all staff and management in order to uphold the entity's core values;

Budget: effectively manage the IT unit budget; liaise with the finance division in order to operate within the budgetary prescriptions; Monitors IT expenditure against budget and ensures spending occurs within budgetary limits; peruses monthly expenditure statements from Finance and addresses anomalies; explores opportunities to reduce costs.

Response to the advertised vacant position and closing date: Please send your application letter with a detailed CV stating the reference number and the position you applying for with certified copies of qualifications, ID and driver's license attached to: recruitment@isimangaliso.com before the close of business on 19th June 2023 at 16h00. Certification should not be older than 3 months. Failure to submit the certified copies will result in your application not being considered. Qualifications and experience must be stated both in the covering letter and CV. No applications will be accepted after the closing date.

Appointment of the candidate into this position will be made at the sole discretion of the iSimangaliso Wetland Park Authority. Applicants who have not received any response within 60 days from closing date should consider their applications unsuccessful. The appointment for this position will be made in accordance with the Employment Equity Policy and Employment Equity Plan of iSimangaliso Wetland Park Authority.

For any administrative matters in relation to this advert you may Human Resources Department at 035-5901633 during business hours between 8h00 and 16h00.

Please note: Those who applied to the previous advert may also re-apply if they wish to do so.